Addendum #1 to RFP #01202011
Test Scanning Machine
McHenry County College

This Addendum is in response to the inquiries from potential bidders. This Addendum constitutes changes to the specifications as sent out in the original RFP and other pertinent information shared with all vendors. All changes and information listed on this Addendum should be considered as the official modifications to the specifications and should be included in your proposal with these in mind.

Please acknowledge your receipt of this addendum by attaching a signed copy of the addendum with your proposal response.

Received and acknowledged by: _____

Testing Equipment:
Q: What is the current equipment being utilized?
A: Scantron

Q: Is the maximum questions: 100 with 50 front/50 back?
A: Yes, 50 per side is fine

Q: Standalone scanning NO COMPUTER– do you need item analysis sheets?
A: Yes

Q: Auto feed required – if price is significantly less with manual feed can we include that equipment for consideration?
A: Yes

Applications:
Q: Will the scanner be used for just testing or Ballots and Surveys as well?
A: Ballots and surveys not required but desirable

Communications:
Q: Reporting Software – types of reports needed.
A: Item Analysis, yes.

Q: Group and Standards, Student Learning Objectives, etc.?
A: No

2nd Year Maintenance:
Q: Is the cost of maintenance for 2nd and beyond years important to the decision-making process?
A: Somewhat. Question the need for maintenance agreement. Most machines never break.

Image Scanning Capabilities:
Q: Is this feature used regularly or by specific departments?
A: Not currently available. Quote both versions.

Evaluation scanner:

Q: What is the current equipment? Current software?

A: NCS Pearson OpScan 3 hooked up to a PC, with Magenta software for survey design

Q: What answer sheets are currently used?

A: Some custom made using Magenta software, range of other forms (ScanTron, Apperson, etc.) Half sheets (vertical), half sheets (horizontal), full sheets.

Q: Types of reports required from the software – is historical data saved and compared?

A: Scanner predominantly used to create text files imported into SPSS. Data is not saved or compared using the scanner software.

Q: Number of evaluations processed at a time (by semester)

A: 3,000+